

Freckleton Parish Council

Minutes of the Parish Council Meeting held on Monday 7th March 2016, in the Methodist Hall.

Present: Councillor T Fiddler, (Chairman)

Councillors, St J Greenhough, Mrs M Whitehead, K McKay, Mrs S Delany, Mrs J Cartmell, Mrs N Griffiths, Mrs. P Holt, P Walton and L Rigby.

- 1) To receive declarations from anyone (public or Councillors) if they propose to record the meeting (film or audio) under the Openness of the Local Government Bodies Regulations 2014.**

Cllr. Noreen Griffiths.

- 2) To accept Apologies for Absence.**

T Threlfall (Holiday)

It was resolved to accept the reasons for absence.

- 3) Open forum**

a) Police report.

There was no Police present.

The Clerk read out the following report.

Number of Incidents Logged: 55

Number Of Crimes: 12

01/02/2016 WA1601472 Assault KIRKHAM ROAD- NO FURTHER ACTION

Optional Comments: Assault by an offender known to the victim.

03/02/2016 WA1601587 Theft of Motor Vehicle HUNTER ROAD- NO FURTHER ACTION

Optional Comments: Offenders stole a secure car from a driveway.

07/02/2016 WA1601800 Burglary KIRKHAM ROAD- CLOSED

Optional Comments: Offender unknown approached locked and secured shed in garden of rural property and stole items from within before leaving undetected.

10/02/2016 WA1601977 Assault SHACKLETON ROAD- POLICE DISPOSAL

Optional Comments: Domestic assault by an offender known to the victim.

10/02/2016 WA1601976 Assault SHACKLETON ROAD- POLICE DISPOSAL

Optional Comments: Domestic assault by an offender known to the victim.

13/02/2016 WA1602152 Assault --ADDRESS SANITISED--- CRIME UNDER ACTIVE INVESTIGATION

Optional Comments: Assault by an offender known to the victim.

23/02/2016 WA1602695 Burglary GREEN LANE- CLOSED

Optional Comments: Unknown offender entered a domestic garage via an insecure door and stole a mountain bike and an air pistol.

24/02/2016 WA1602735 Theft LYTHAM ROAD- POLICE DISPOSAL

Optional Comments: Unknown offender stole money left behind at a cash machine.

25/02/2016 WA1602818 Burglary BALDERSTONE ROAD- CRIME UNDER ACTIVE INVESTIGATION

Optional Comments: Unknown offenders attempted to force open two rear UPVC doors with a screwdriver, then smashed the glass in the door, opened a window, climbed in through the window and stole jewellery.

26/02/2016 WA1602725 Theft LYTHAM ROAD- CLOSED

Optional Comments: Theft of an insecure bicycle in a public place.

27/02/2016 WA1602816 Shoplifting LYTHAM ROAD- CRIME UNDER ACTIVE INVESTIGATION

Optional Comments: Offender placed several items in a bag, pushed a staff member out of his way and left the premises with the items.

28/02/2016 WA1602874 Criminal Damage BRAMWELL ROAD- CRIME UNDER ACTIVE INVESTIGATION

Optional Comments: Offender threw an object at a downstairs window of a home and damaged the outer pane.

Concern was raised at the increase in the number of crime related incidents that are occurring in the Village.

It was reported that a member of the public had received a negative response from the Police when reporting a break in via the 101 system.

It was agreed that the Clerk should write to the Inspector expressing the Council's concerns at the attitude towards crime in the Village and the poor response received when incidents are reported.

3b) Public participation

A member of the public reported that there has been a large number of poster put up on lamp posts etc. relating to trade enquiries. Cllr. Mrs. J Cartmell reported that she is removing them as fast as they are being put up.

EMERGENCY RESOLUTION

The Chairman requested that he Council consider filling the casual vacancy by co-opting.

The Clerk informed the meeting that he had notified FBC that Cllr C Robb had died and they arranged for a notice to be displayed on the noticeboard requesting signatures for a by-election otherwise the vacancy would be filled by co-opting. The notice had been on display for 3 weeks. He was notified last Friday that there had been no request for a by-election and the Parish Council should fill the vacancy as soon as possible.

It was resolved that the emergency resolution should be considered.

The Clerk reported that he had only received one application from Mrs. L Willis.

It was resolved that Mrs. L Willis should be co-opted onto the Council.

Cllr. Mrs. L Willis joined the Council.

4) To record Declaration of interest from members in any item to be discussed.

All Councilor's, as landlords, declared an interest in the Bush lane sports field and the Cenotaph.

Councillor Mrs. J Cartmell declared a personal interest – Item 9.

5) To read and approve the minutes of the following meetings:-

a) The Parish Council meeting held on Monday 1st February 2016

b) The Open Spaces committee meeting held on Monday 15th February 2016

It was resolved that the above mentioned minutes, previously circulated, be approved.

6) To review the Clerk's report

The report was noted.

7) Finance

a) Ratification of accounts paid by Clerk

It was resolved that the accounts should be approved

b) Monthly budget statements

Noted

c) To approve the Assets register

It was resolved that the asset register be approved.

d) To ratify that the Council's internal audit procedures have been carried out for 2015/16

The Chairman of Finance reported that she and the Vice Chairman have carried out the second internal audit check on the Council's Accounts for this year.

They confirmed that the balance shown at the end of the January '16 is in accordance with the amounts held in the bank Accounts.

In addition they have carried out spot checks on entries in the cash book and can confirm that all have been authorised in accordance with the Council's financial regulations and the expenditure has been previously approved by Council either via the Precept budget or Capital expenditure for one off procurements.

As there has been concern raised in Council about the Clerk's expenses they have checked every month's claim submitted and found that they are in accordance with the Clerk's contract, Inland Revenue guidelines and nationally agreed scales for mileage allowance.

e) To consider re-appointing Derek Scholes as the internal auditor for the 2015/16 accounts

It was resolved that Derek Scholes should be appointed as the Internal Auditor for the 2015/16 accounts.

f) To consider making a donation to Rural Splash.

It was resolved that a donation of £1,500 should be made to Rural Splash.

g) To consider the recommendations from the Open spaces committee for the 2016/17 litter picking contract.

Concern was raised that the suggested hourly rate (£8 to £10) did not take into consideration all the overheads that have to be incurred by the Contractors.

It was resolved that this item should be referred back to the Open Spaces committee.

h) To approve the start date for the new Pension scheme to 07/04/16, from 01/04/16

It was resolved that the new Pension scheme should start from 07/04/16 not 01/04/16.

8) To consider repairing/replacing the Community Noticeboard.

It was reported that the existing Notice board was beyond repair.

It was resolved that a new 3 door aluminum noticeboard should be purchased at a cost of £2k.

9) To consider a request for the fair to be held on the Bush lane dog exercise area during Club day weekend.

It was resolved that Susan Foster should be allowed to hold the fair on the dog exercise area, on Bush lane during the Club day weekend. The fee will be the same as last year.

It was further resolved that the fair would not run on Sunday, although it was suggested that the Council meet with the Club day committee.

10) To consider suggestions for improving the Cenotaph and Tom Croft car park

A number of suggestion were made to improve the area around the Cenotaph stone.

It was agreed that these should be referred to the Open Spaces committee.

In addition, it was suggested that a new flag should be obtained. The Clerk agreed to ask the previous supplier.

Also, the pole needs painting. Cllr. Mrs. S Delany agreed to progress.

It was reported that a pole, previously used for hanging a sign, should be removed.

It was agreed that this should be removed.

11) To consider entering the Lancashire Best Kept Village competition.

It was resolved to enter the LBKV competition.

12) To consider responding to a request to set up a Combined Authority for Lancashire

It was resolved that the Clerk should write to strongly object to these proposals on the grounds that it will create additional bureaucracy and expenditure at a time when all areas of Local Government are having to make substantial cut backs.

13) To consider a response to the LCC's proposals to withdraw the subsidies for bus services

Paul Rigby reported that bus between Lytham and Wesham will continue with no service on Sundays and a reduction in the evenings and Saturday.

14) To receive updates from the Chairman of the Committees.

Cllr. Mrs. Whitehead reported that there was considerable support for the campaign to keep open the Library. Leaflets were being printed and further meetings will be held. Unfortunately, Paul Rigby was unable to obtain any further information regarding the costs of running the Library.

Cllr. K McKay agreed to prepare a Business plan.

15) To receive an update from meetings held with other Organisations and Bodies

Cllr Mrs. S Delany reported that the Freckleton in Bloom committee would be purchasing a heritage noticeboard.

In addition, the Club day committee would like the Council to provide security on the Bush lane sports field over the Club day weekend.

16) To receive an update from the FBC Councillors.

Councillor Fiddler reported that there would be a 2% increase in the FBC's rates for 2016/17.

In addition, the Local Planning Plan was being progressed.

17) To agree the date of the next meeting

It was agreed that the next meetings (Annual assembly and Full Council) would be held on 4th April 2016

Signed.....T Fiddler.....

Date.....04/04/16.....

Schedule of payments – February 2016 - Appendix A

		Cheque No.	£	VAT	Net of VAT
Precept Account					
01/02/2016	KM Armistead - Salary	6434	£1,210.82		£1,210.82
01/02/2016	PO ltd - Tax & N/I N Bibby -	6436	£486.76		£486.76
01/02/2016	salary	6435	£274.57		£274.57
01/02/2016	KM Armistead - expenses	6437	£107.44		£107.44
01/02/2016	N Bibby - Expenses	6438	£19.77		£19.77
01/02/2016	Staples - cartridges for printer	6440	£114.44	£19.07	£95.37
15/02/2016	Freeola - internet domain charge	6445	£16.45	£2.74	£13.71
Open Spaces					
01/02/2016	Golden leaf - grass cutting	6441p	£500.00		£500.00
01/02/2016	Golden leaf - Bedding out & Borders	6441p	£500.00		£500.00
01/02/2016	Golden leaf - litter picking	6441p	£390.00		£390.00
01/02/2016	Scottish power - electricity charges	D/D	£36.00		£36.00
15/02/2016	Townsend's - diesel	6443	£74.11	£12.35	£61.76
01/02/2016	Threlfall electric- Repair to electrics at the RC	6439	£319.20	£53.20	£266.00
01/02/2016	Golden leaf - additional work	6441p	£131.08		£131.08
15/02/2016	Portable toilets - deposit for club day loos	6442	£200.00	£33.33	£166.67
15/02/2016	Woodys - grit salt	6444	£25.02	£4.17	£20.85
Allotments					
11/02/2016	Croft butts rent	cheques	-24.00		-24.00
Community Development Account					
29/01/2016	NatWest - interest	D/P	-£0.77		-£0.77
29/01/2016	Nationwide - interest	D/P	-£52.70		-£52.70
Rawstorne Centre					
20/02/2016	CNG- Rawstorne gas	D/D	£182.47		£182.47
Total			£4,510.66	£124.87	£4,385.79

Precept Account - February 2016 - Appendix B

Budget		Expenditure		Balance	Percentage used
Headings	Allocation	Feb-16	To date	Outstanding	
Wages	£23,000	£1,972	£21,619	£1,381	94%
Insurance	£4,600	£0	£4,173	£427	91%
Stationery	£1,000	£95	£612	£388	61%
Postage	£1,800	£141	£1,533	£267	85%
LAPTC	£620	£0	£689	-£69	111%
Audit fee	£500	£0	£470	£30	94%
Chair Allow	£100	£0	£100	£0	100%
Training	£100	£0	£324	-£224	324%
Civic functions	£500	£0	£556	-£56	111%
Election	£2,000	£0	£2,331	-£331	117%
Reserve	£0	£0	£0	£0	
equipment	£280	£0	£133	£147	48%
Grants	£2,500	£0	£500	£2,000	20%
Section137	£500	£0	£400	£100	80%
Open Spaces Account					
Grass cutting & shrub borders	£16,275	£500	£21,067	-£4,792	129%
Bedding out & Watering	£25,175	£652	£18,805	£6,370	75%
Cleansing	£5,900	£452	£4,823	£1,077	82%
Maintaining Buildings	£2,700	£266	£5,914	-£3,214	219%
Organisations	£9,850	£167	£7,680	£2,170	78%
Electric & rates	£2,200	£36	£1,871	£329	85%
Total	£99,600	£4,281	£93,600	£6,000	94%

Other Accounts Feb-16

Account		Income	Expenditure	Balance
Croft Butts lane Allotments		£734	£1,428	-£694
Bush lane Allotments		£1,211	£400	£811
Rawstone Centre	£7,944	£3,140	£11,528	-£444
Rawstone Centre - refurbishment		£13,000	£13,000	£0
Community Development	£67,318	£730	£7,515	£60,533
Memorial park - playground	£20,275	£0	£0	£20,275
Tom Croft Car park	£8,692	£8,193	£534	£16,351
Open spaces -capital	£10,263	£3,798	£8,050	£6,012
VAT		£11,702	£10,627	£1,075
Total	£114,492	£42,508	£53,081	£103,919